

**Minutes of the Pre-Bid meeting on Facility Branding**

**Date : 9<sup>th</sup> September 2016**

**Time: 11.30 am**

**Venue: SIFPSA Conference hall, NHM-Lucknow**

Letter No: 52797  
Date: 12-9-16

The pre-bid meeting was chaired by Mr. Rajiv Kumar, Additional Mission Director-NHM. Total eight prospective bidders participated in the meeting (attendance attached).

The following Consultancy Monitoring Committee (CMC) Members were present during the meeting:

1. Mr. Rajiv Kumar-AMD,NHM
2. Dr. S. M Haider Rizvi-GM IEC -SPMU, NHM
3. Dr. Ved Prakash -GM Procurement -SPMU, NHM
4. Dr. Rachna Sarkar, DGM,IEC, SPMU,NHM
5. Mr. Dharmendra , Finance Manager, NHM, SPMU
6. Mr. Mritunjaya Nayak, State SBCC Coordinator, NHM, U.P
7. Ms. Katya Saha, Short term consultant, NHM, U.P

A short presentation on the Facility Branding Project and RFP was made by the State SBCC consultant, UNICEF. After the presentation the agencies were asked to put up their questions/queries. Following are the questions raised by agencies.

Queries put up by the agencies were:

1. Agencies asked to consider balance sheet of financial year 2015-16 also as most of the agencies already have done audit for financial year 2015-16.
2. Agencies asked to wave off tender processing fees to those who have repeatedly applied or to reduce the processing fees for all agencies applying.
3. Agencies requested to allow proprietorship firms as they have been working with other government departments as proprietorship firms on similar projects.
4. Bidders requested to reduce the total Technical qualifying marks from 70% to 60%.
5. Agencies asked to remove the word average from annual turnover and replace it with total gross turnover of the last three financial years.
6. Agencies requested to return the EMD as earliest so that they can use the same for the fresh tender.
7. Agencies requested to give minimum 15 to 21 days in short tender notice. So they requested to extend the closing date to 20<sup>th</sup> Sept.2016.
8. Agencies asked to remove scoring against work plan submission as part of technical scoring. The details of work plan and monitoring strategy is explained to the bidders.
9. Agencies requested to rectify mention of the word e-tender on page24 and other places if any.
10. Agencies requested to consider even single bid this time as it is 3<sup>rd</sup> tender notice for a particular project.
11. All agencies asked to give any further queries by 5pm, 9<sup>th</sup> Sept.2016.

The meeting ended with vote of thanks.

*Rajiv Kumar*  
09/09/16

*Rachna Sarkar*  
09/09/16

*Rajesh Kumar*  
09/09/16  
(Rajesh Kumar)  
Additional Mission Director

**Pre Bid Meeting of Facility Branding Project**

VENUE- <sup>SIFPSMA Hall</sup> SBCC CELL,  
SPMU, NHM

Executive Attendance sheet (SPMU, NHM)

Dated: 09-09-2016  
Time: 11:30 AM

S. No.	Name	Designation	Orgnization	Mobile No.	Email ID	Sign
1						
2	Dr. S.M. Hande Patil	GM (EC)	SPMU, NHM JA	942559826	drshande@pralga	
3	Dr. Racheha Sashan	DBM (EC)	SPMU, ITSC	9839128314		
4	Dharmendra Kumar	Sr. Man. Fin	SPMU NHM	8005192863		
5	Dr. Ved Prakash	GM (Proc.)	SPMU	8005192557		
6	M. Natak	SBCC coordina	unconf	7894432072	matak sbcc@gmail.com	
7	Kalya Bapnai	Consultant	NHM	9811425110	Kalyabapnai@gmail.com	
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**Pre Bid Meeting of Facility Branding Project**

SIKPSA Hall  
 VENUE- SBCC-CELL,  
 SPMU, NHM

Attendance sheet (Bidders)

Dated: 09-09-2016  
 Time: 11:30 AM

S. No.	Name	Designation	Orgnization	Mobile No.	Email ID	Sign
1	B. Choudhury	S.E	STAR	923584194	starcentdote@gmail.com	
2	Ramesh Mishra	S.E	m.m. Adol-	9805522225		
3	Sagar Chafra	Business Head	NA Media	991870127	Sagar@namedia.org.in	
4	Mohd. Waheem	Director	National Ad	9935811118	nationaladpoint@gmail.com	
5	YOGESH GUPTA	Director	SWAN APL	9935343500	swanadvertising@rediffmail.com	
6	Sunil Bansal	Business Head	Agrowth Private	964842000	sunilbansal_1992@rediffmail.com	
7	Dharmendra Kumar	Sr. Man. Ag.	H			
8	Tayant	Proprietor	Perfect Sol.	9555922209	perfectsolutiononline@gmail.com	
9	Nadeem Ahmed	Mktg Head	Karya Enterprises	980479915	nadeem4u@yahoo.co.in	
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