

# Examination guidelines for “Certificate Course in Community Health for Nurses”

(Session November 2022 -March 2023)

## Mechanism of evaluation for CCHN Program:

1. Final examination will be conducted at the end of the course; the exam schedule will be communicated with the study centers through e-mail by the National Health Mission, Lucknow.
2. Theory exam will be conducted at the allotted examination centers by KGMU in Lucknow.
3. **Examination form:**
  - KGMU will issue examination forms for the students.
  - Timely submission is mandatory (by hand/registered post).
  - Timeline for submission of examination form will be intimated with the program study center/ allotted districts through mail IDs.
  - Admit card/Hall ticket will be issued by KGMU in (PDF) format to National Health Mission (NHM), and after that they will provide the concerned CSCs & PSCs at their own level.
  - Students will have to carry the admit card/Hall ticket at the exam center to appear for the written exam.

## Schedule:


Sl. No	Activity	Timeliness
1	Submission of Examination Forms	20 <sup>th</sup> Feb 2023 (Monday)
2	Issue of Admit Card/Hall ticket	2 <sup>nd</sup> March 2023 (Thursday)
3	Date of Practical Examination	10 <sup>th</sup> – 15 <sup>th</sup> March 2023
4	Submission of Practical Marks to COE KGMU (Hard Copies)	17 <sup>th</sup> March 2023 (Friday)
5	Date of Examination (Theory)	19 <sup>th</sup> March 2023 (Sunday)
6	Result Declaration	23 <sup>th</sup> March 2023 (Thursday)

## 4. Theory examination:

- Students have to complete 75% of attendance in theory to appear in the exam.
- The eligibility for the students is to be determined by the respective Program In-charges/center coordinator.
- The duration of theory paper will be **three hours** and shall be on MCQ.
- The paper will be for **100 marks** and would comprise of **200 MCQ questions**.
- Each answer would be awarded  $\frac{1}{2}$  a mark each.
- The questions will be in English only.
- There won't be any negative mark for the incorrect answers.


## Note:

- Theory exam will be conducted in Lucknow under KGMU certified centers; students are requested to carry photo id proof along with the admit card attested by Program in charge (PIC).
- In case any undue changes regarding the theory examination process, the respective PSCs will be intimated accordingly.

  
(Prof. Abbas Ali M. Ghadi)  
Controller of Examinations  
K.G.'s. Medical University U.P.  
Lucknow

## 5. Practical examination:

- Practical examination will be conducted in respective clinical site hospitals of each program study center.
- **Internal practical examination**
  - Internal practical examination will be conducted at the end of each clinical posting i.e. Community posting (at CHC) and District Hospital postings by faculty (Academic Counselors) at Program Study Centre(PSC)
  - Internal practical examination covers 40 marks under which students will be assigned two cases which comprises of a long case and short case; A long case for 10 marks and a short case for 5 marks would be evaluated at the district hospital and also at the CHC level. Maintenance of practical log book will carry 10 marks.
  - Evaluation format for the internal examination is in Annexure 1 and scoring sheet is on Annexure 3.
- **Final practical examination**
  - The final practical examination will be conducted in the clinical practice site of program study center (District Hospital/Medical College Hospital) by both external and internal practical examiners.
  - Program in charge will decide the examination date with consent of KGMU and will carry out the necessary co-ordination with the external examiner and University.
  - Program in Charge (PIC) will identify external examiner, which will be communicated with KGMU.
    - ✓ External examiner can be faculty (academic counselor) from another program study center within the same district;
    - Or
    - If there are no program study centers within the district, PIC can also identify PG doctor from DH/DWH/DCH/MCH/CMO office who are not counselor but are aware of the CCHN program.
  - Not more than **50** students should be assessed in one day during practical exams. (PSCs with batch strength of more than 50 candidates can carry out the practical examination in two days).
  - Students will be assigned two cases (a long case and a short case) each.
  - The viva would be jointly conducted by both External and Internal examiners on basis of an objectively structured pattern; the students would be rotated around 4-5 stations and they would identify/interpret/rationalize the case scenario simultaneously.
  - Suggested list of stations will be:
    - Interpreting Case Studies
    - Identifying the disease condition
    - Identification of equipment, articles and anatomical models
    - Basic procedures like handwashing technique, Bio Medical Waste management etc.
  - Evaluation format for the external examination is in Annexure 2 and scoring sheet on Annexure 4.
  - Under any circumstances if the respective PSCs have not completed the stipulated hours of clinical postings, they are to ensure that the remaining hours is completed within 15 days after practical examination.

  
Prof. Abbas Ali Mahdi  
Controller of Examinations  
K.G.'s. Medical University U.P.  
Lucknow

## 6. Mark distribution for practical examination:

### A. Scheme of internal examination:

Health facilities	Case wise marks		Total Marks
	Long Case	Short Case	
District Hospital (DH)	10	5	15
Community Health Center (CHC)	10	5	15
Maintenance of Log Book	-		10
<b>Total</b>			<b>40</b>

### B. Scheme of external Examination

Course	Item	Duration	Marks
BNSL-043	1 Long case - Pregnant women/any case of NCD • History taking × 3 marks • Physical examination × 4marks • Care and counselling × 8 marks	40 minutes	15
	1 Short case New-borns /Child brief history and examination	20 minutes	10
	Counselling and Health Education (General)	10 minutes	15
	Viva based on objectively structured pattern	30 minutes	20
	<b>Total Marks</b>		<b>100 minutes</b>

#### Passing Criteria :

The candidate should obtain at least 50% marks, separately, in both theory & practical examination to pass in the said certificate course.

#### Note:

- In a day not more than 50 candidates shall be evaluated; centers with more than 50 students can have the practical examinations for two days.
- Evaluation sheets for practical examination is provided in Annexure 2,3,4.
- Examiners have to fill the scores in final practical examination reporting format(Annexure 5).
- The practical scores (External and internal marks) is to be sentat the given address within 2-3 days of the exams (by hand/registered post).

**Controller of the Examination,  
Pariksha Bhawan,  
King George's Medical University,  
Chowk, Lucknow-226003  
8400888177, coe@kgmcindia.edu**

  
(Prof. Abbas Ahmad)  
Controller of Examinations  
K.G.'s. Medical University U.P.  
Lucknow

## 7. Remuneration for Practical examination:

Sl.no	Particulars	Amount
1	Remuneration for Practical examination ✓ Practical examiner (internal & External)	For internal examiners Rs. 20/- per candidate with minimum of Rs. 750 /- per exam. For external examiner Rs. 2500/- per day (TA for external examiners as per UP Govt. rules)

### Note:

1. Remuneration bills of examiners for practical examination should be sent to KGMU after the completion of the examination.
2. Examiner (**Internal or External**) should be mentioned in their Remuneration bills with their stamp of Program Study Center In-Charge.
3. TA will only be claimed by External Examiners and they have to submit their copy of Registration Certificate, copy of Toll Taxes (if they travel by Car) along with their Remuneration bill.

### 8. Process of Re-evaluation:

- a. There will be no re-evaluation of final theory or practical examination.
- b. Unsuccessful candidates will be given only one attempt in upcoming examination and the examination fee would be borne by the candidates as per KGMU norms.

### 9. Process of Evaluation:

The candidates should obtain at least 50% marks separately in both theory and practical final examination to pass the certificate course.

### 10. Instructions for Failed/Unsuccessful candidates

- The PICs/Course coordinators of respective PSCs and RHFWTCs are to inform the failed candidates regarding the filling up of the examination forms.
- The failed candidates have to submit Rs. 4000/- for the examination process.
- The PSCs/RHFWTCs to make a single **demand draft towards the Controller of Examination, KGMU, Lucknow**, regarding the candidates who either failed or had attendance shortage in the last examination.
- The failed candidates will have to appear for both theory and practical examination.
- Candidates who were not eligible to attempt the last examination due to attendance shortage; the respective PICs to ensure that these candidates are to carry out make up duty along with the current batch of candidates and complete their needed hours.



(Prof. Abbas Ali Mahdi)  
Controller of Examinations  
K.G.'s. Medical University U.P.  
Lucknow

**Annexure 1**

**Certificate Course in Community Health for Nurses**

**Internal Practical Evaluation Format**

Name of Program Study Center/RHF/WTCs: .....


Name of the Student: .....

Enrollment Number: .....

Course Code	Health Facilities	No. of Cases and Marks		Total Marks	Marks
		Case -1	Case - 2		
BNSL - 043	District Hospital (DH)	10	5	15	
	Community Health Centre (CHC)	10	5	15	
	Maintenance of Log Book			10	
	<b>Total</b>			<b>40</b>	

**Signature of the Internal Examiner:**

**Signature of the Program Study In-charge/Center Coordinator:**

  
(Prof. Abbas Ali Mahdi)  
Controller of Examinations  
K.G.'s. Medical University U.P.  
Lucknow

**Annexure 2**

**Certificate Course in Community Health for Nurses**  
**External Practical Evaluation Format**

Name of Program Study Center/RHFWTCs: .....


Name of the Student: .....

Enrollment Number: .....

<b>Course Code</b>	<b>Item</b>	<b>Total Marks</b>	<b>Score</b>
BNSL – 043	1 Long case – Pregnant women/any case (NCD)	15	
	History taking x 3 marks		
	Physical examination x 4 marks		
	Care and counseling x 8 marks		
	1 Short case Newborn/ child brief history and examination	10	
	Counseling and Health Education	15	
	OSCE based viva	20	
	<b>Total</b>	<b>60</b>	

**Signature of the External Examiner:**

**Signature of the Program Study In-charge/Center Coordinator:**

  
(Prof. Abbas Ali Mahtab)  
Controller of Examinations  
K.G.'s. Medical University U.P.  
Lucknow

**Annexure 3**

**Certificate Course in Community Health for Nurses**

**Internal Practical Evaluation Scoring Sheet**

Name ..... of ..... Program ..... Study ..... Center/RHF/WTCs .....

Course Code: BNSL 043

Sl. No.	Name of the Student	Enrollment No.	District Hospital (15 marks)		CHC (15 marks)		Maintenance of log book (10 marks)	Total Marks MM * 40
			Long Case (10)	Short Case (5)	Long Case (10)	Short Case (5)		
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

**Signature of the Internal Examiner:  
Coordinator:**

**Signature of the PIC/Center**

  
(Prof. Abbas Ali Maridi)  
Controller of Examinations  
K.G.'s Medical University U.P.  
Lucknow

**Annexure 4**

**Certificate Course in Community Health for Nurses**

**External Practical Evaluation Scoring Sheet**

Name ..... of ..... Program ..... Study ..... Center/RHFWTCs .....

Course Code: BNSL 043

Sl. No.	Name of the Student	Enrollment No.	Long Case (15 marks)			1 Short case (brief history, examination) (10)	Counseling and Health Education (15 marks)	Viva based on structured pattern		Total Marks MM*60
			History taking (3)	Physical examination (4)	Counseling & Care (8)			Internal (10)	External (10)	
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										

Signature of the Internal Examiner:

Signature of the External Examiner:

PIC/Center Coordinator:

Signature of the

of

the

  
(Prof. Abbas Ali (Hindi))  
Controller of Examinations  
K.G.'s Medical University U.P.



**-Annexure 5**

**Certificate Course in Community Health for Nurses  
Final Practical Examination Scoring Format**

**Program Study Centre/RHFWTCs.....**

**Course Code: BNSL 043**

Please arrange Enrolment Nos. in ascending order only and write complete and correct enrolment number.

S.No	Name of the Candidate	Enrolment No.	Internal Practical marks MM* 40	External Practical Exam MM* 60	Total 100 marks
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

**Signature of Evaluators**

**Internal Examiner.....**

**External**

**Examiner.....**

**Name and Address.....**

**Name**

**and**

**Address.....**


**Date.....**

**Date.....**

**Signature of Coordinator/Program in charge**

**Date.....**

**Office Stamp**

  
(Prof. Abbas Kirivahdi)  
Controller of Examinations  
K.G.'s. Medical University U.P.