

Proforma for CHCs on IPHS

Identification

Name of the State: _____

District: _____

Tehsil/Taluk/Block _____

Location Name of CHC: _____

Is This Health Facility Recognized as FRU? (Yes/No)

Date of Data Collection

Day

Month

Year

Name and Signature of the Person Collecting Data

I. Services

S.No.		
1.1.a.	Population covered (in numbers)	
1.1.b.	Total Coverage Area (Sq. Kms.)	
1.2.	Specialist services available	
a.	Medicine(0 - yes & 1 - No)	
b.	Surgery(0 - yes & 1 - No)	
c.	OBG(0 - yes & 1 - No)	
d.	Paediatrics(0 - yes & 1 - No)	
e.	24 - hour delivery services including normal and assisted deliveries(0 - yes & 1 - No)	
f.	Emergency Obstetric Care including surgical interventions like Caesarean Sections and other medical interventions(0 - yes & 1 - No)	
g.	New-born care(0 - yes & 1 - No)	
h.	Emergency care of sick children(0 - yes & 1 - No)	
i.	Full range of family planning services including Laproscopic Services(0 - yes & 1 - No)	
j.	Safe abortion services(0 - yes & 1 - No)	
k.	Treatment of STI / RTI(0 - yes & 1 - No)	
l.	Essential Laboratory Services(0 - yes & 1 - No)	
m.	Blood storage facility(0 - yes & 1 - No)	
n.	Referral transport service(0 - yes & 1 - No)	
1.3.	Bed Occupancy Rate in the last 12 months (2- less than 40%; 3 - 40-60%; 4 - More than 60%)	
1.4.	Average daily OPD Attendance	
a.	Male	
b.	Female	
1.5.	HIV / AIDS	

a.	Availability of Counseling facility on HIV/ AIDS / STD etc. (0 - yes & 1 - No)	
b.	Is it a Voluntary Council and Testing Centre (VCTC)?(0 - yes & 1 - No)	
1.6.	Service availability	Number of days in a month the services are
a.	Ante-natal Clinics	
b.	Post-natal Clinics	
c.	Immunization Sessions	
1.7.	Number of cases of caesarian delivery (During last one year)	
1.8.	Total number of paediatric beds	
1.9.	Is separate septic labour room available	
1.10.	Availability of facilities for out-patient department in Gynecology/ obstetric	
a.	Board /Name plates to guide the clients(0 - yes & 1 - No)	
b.	Adequate working space(0 - yes & 1 - No)	
c.	Privacy during examination(0 - yes & 1 - No)	
d.	Facility for counselling(0 - yes & 1 - No)	
e.	Separate toilet with running water(0 - yes & 1 - No)	
f.	Facility for Sterilizing instruments(0 - yes & 1 - No)	
g.	Male specialist(0 - yes & 1 - No)	
h.	Female specialist(0 - yes & 1 - No)	

II. Manpower

S.No.	Personnel	IPHS Norm	Sanctioned	InPostion	Remarks / Suggestions / Identified Gaps
A. Clinical Manpower					
2.1.	General Surgeon	1			
2.2.	Physician	1			
2.3.	Obstetrician / Gynaecologist	1			
2.4.	Paediatrics	1			
2.5.	Anaesthetist	1			On contractual appointment or hiring of services from private sectors on case to case basis
2.6.	Public Health Programme Manager	1			On contractual appointment

2.7.	Eye Surgeon	1			For every 5 lakh population as per vision 2020 approved Plan of Action
2.9.	General duty officers (Medical Officer)				
2.10.	Block Health Office				
2.11.	Specialist of AYUSH				
2.12.	General Duty Medical Officer of AYUSH				

B. Support Manpower

S.No.	Personnel	IPHS Norm	Sanctioned	InPostion	Remarks / Suggestions / Identified Gaps
2.13.	Nursing Staff	7+2			1 ANM and 1 Public Health Nurse for family welfare will be appointed under the ASHA scheme
a.	Public Health Nurse	1			
b.	ANM	1			
c.	Staff Nurse	7			
d.	Nurse/Midwife				
2.14.	Dresser	1			
2.15.	Pharmacist / compounder	1			
2.16.	Lab. Technician	1			
2.17.	Radiographer	1			
2.18.	Ophthalmic Assistant	1			Ophthalmic Assistant may be placed wherever it does not exist through redeployment or contract basis
2.19.	Ward boys / nursing orderly	2			
2.20.	Sweepers	3			
2.21.	Chowkidar	1			Flexibility may rest with the State for recruitment of personnel as per needs
2.22.	OPD Attendant	1			
2.23.	Statistical Assistant / Data entry operator	1			
2.24.	OT Attendant	1			
2.25.	Registration Clerk	1			
2.26.	Pharmacist - AYUSH				
2.27.	Dhobi				
2.28.	Mali				
2.29.	Aya				
2.30.	Peon				
2.31.	Accountant/Admin Assistant				

III. Investigative Facilities

S.No.	IPHS Norm	Current Availability at CHC	Remarks / Suggestions / Identified Gaps
3.1.	Availability of ECG facilities (0 - yes & 1 - No)		
3.2.	X-Ray facility (0 - yes & 1 - No)		
3.3.	Ultrasound facility (0 - yes & 1 - No)		
3.4.	Appropriate training to a nursing staff on ECG (0 - yes & 1 - No)		

3.5.	Lab test facilities (0 - yes & 1 - No)		
3.6.	Any lab test / diagnostic test outsourced to private lab / hospital(0 - yes & 1 - No)		
3.7.	All necessary reagents, glassware and facilities for collection and transportation of samples (0 - yes & 1 - No)		

IV. Physical Infrastructure (As per specifications)

S.No.		Current Availability at CHC	If available, area in Sq. mts.)	Remarks / Suggestions / Identified Gaps
4.1.				
a.	Where is this CHC located at an accessible area?(0 - yes & 1 - No)			
4.2.	Building			
a.	Is a designated government building available for the CHC? (0 - yes & 1 - No)			
b.	If there is no designated government building, then where is CHC located? (14 - Rented premises & 15 - Other Rent Free Building (Panchayat Voluntary Organization Building))			
c.	Area of the building (Total area in Sq. mts.)			
e.	Compound Wall / Fencing (37-All around; 38-Partial; 25-None)			
f.	Condition of plaster on walls (8- Well plastered with plaster intact every where; 9- Plaster coming off in some places; 10- Plaster coming off in many places or no plaster)			
g.	Condition of floor (11- Floor in good condition; 12- Floor coming off in some places; 13- Floor coming off in many places or no proper flooring)			
h.	Condition of cleanliness			
h.i.	OPD(5 - Good; 6 - Fair; 7 - Poor)			
h.ii.	OT(5 - Good; 6 - Fair; 7 - Poor)			
h.iii.	Rooms(5 - Good; 6 - Fair; 7 - Poor)			
h.iv.	Wards(5 - Good; 6 - Fair; 7 - Poor)			
h.v.	Toilets(5 - Good; 6 - Fair; 7 - Poor)			
h.vi.	Premises (compound)(5 - Good; 6 - Fair; 7 - Poor)			
I.	Are any of the following close to the hospital?			
I.i.	Garbage dump(0 - yes & 1 - No)			
I.ii.	Cattle shed(0 - yes & 1 - No)			
I.iii.	Stagnant pool(0 - yes & 1 - No)			
I.iv.	Pollution from industry(0 - yes & 1 - No)			
4.3.	Location			
a.	Whether located at less than 2 hours of travel distance from the farthest village? (0 - yes & 1 - No)			
b.	Whether the district head quarter hospital located at a distance of less than 4 hours travel time? (0 - yes & 1 - No)			
c.	Feasibility to hold the workforce (e.g. availability of degree college, railway station, municipality, industrial/mining belt) (0 - yes & 1 - No)			
4.4.	Availability of Private Sector Health Facility in the area			
a.	Private laboratory/hospital/Nursing Home (0 - yes & 1 - No)			
b.	Charitable Hospital (0 - yes & 1 - No)			
c.	Hospital run by NGO (0 - yes & 1 - No)			

4.5.	Prominent display boards in local language / Charter of Patient Rights (0 - yes & 1 - No)			
4.6.	Registration counters (0 - yes & 1 - No)			
4.7.a.	Pharmacy for drug dispensing and drug storage (0 - yes & 1 - No)			
4.7.b.	Counter near entrance of hospital to obtain contraceptives, ORS packets, Vitamin A and Vaccination (0 - yes & 1 - No)			
4.8.	Separate public utilities for males and females (0 - yes & 1 - No)			
4.9.	Suggestion / complaint box (0 - yes & 1 - No)			
4.10.	OPD rooms / cubicles (0 - yes & 1 - No)			
4.11.	Adequate no. of windows in the room for light and air in each room (0 - yes & 1 - No)			
4.12.	Family Welfare Clinic (0 - yes & 1 - No)			
4.13.	Waiting room for patients (0 - yes & 1 - No)			
4.14.	Emergency Room / Casualty (0 - yes & 1 - No)			
4.15.	Separate wards for males and females (0 - yes & 1 - No)			
4.16.	No. of beds : Male			
4.17.	No. of beds : Female			
4.18.	Operation Theatre			
a.	Operation Theatre available (0 - yes & 1 - No)			
b.	If operation theatre is present, are surgeries carried out in the operation theatre?(0 - YES; 1 - NO; 36 - Sometime)			
c.	If operation theatre is present, but surgeries are not being conducted there, then what are the reasons for the same?			
c.i.	Non-availability of doctors / anaesthetist / staff(0 - yes & 1 - No)			
c.ii.	Lack of equipment / poor physical state of the operation theatre(0 - yes & 1 - No)			
c.iii.	No power supply in the operation theatre(0 - yes & 1 - No)			
d.	Operation Theatre used for obstetric / gynaecological purpose (0 - yes & 1 - No)			
e.	Has OT enough space (0 - yes & 1 - No)			
f.	Is OT fitted with air conditioner? (0 - yes & 1 - No)			
g.	Is the air conditioner working? (0 - yes & 1 - No)			
h.	Is generator available for OT? (0 - yes & 1 - No)			
i.	Is emergency light available in OT? (0 - yes & 1 - No)			
j.	Is fumigation done regularly? (0 - yes & 1 - No)			
k.	Is the days of sterilization in a week displayed on the public notice on OT? (0 - yes & 1 - No)			
4.19.	Operation Theatre Equipment	Available (Yes/No)	Working (Yes/No)	
a.	Boyles apparatus(0 - yes & 1 - No)			
b.	EMO Machine(0 - yes & 1 - No)			
c.	Cardiac Monitor for OT(0 - yes & 1 - No)			
d.	Defibrillator for OT(0 - yes & 1 - No)			
e.	Ventilator for OT(0 - yes & 1 - No)			
f.	Horizontal High Pressure Sterilizer(0 - yes & 1 - No)			
g.	Vertical High Pressure sterilizer 2/3 drum capacity(0 - yes & 1 - No)			
h.	Shadowless lamp ceiling trak mounted(0 - yes & 1 - No)			
i.	Shadowless lamp pedestal for minor OT(0 - yes & 1 - No)			
j.	OT care / fumigation apparatus(0 - yes & 1 - No)			

k.	Gloves & dusting machines(0 - yes & 1 - No)			
l.	Oxygen cylinder 660 Ltrs 10 cylinders for 1 Boyles Apparatus(0 - yes & 1 - No)			
m.	Nitrous Oxide Cylinder 1780 Ltr. 8 for one Boyles Apparatus(0 - yes & 1 - No)			
n.	Hydraulic Operation Table(0 - yes & 1 - No)			
4.20.	Labour room			
a.	Labour room available? (0 - yes & 1 - No)			
b.	If labour room is present, arc deliveries carried out in the labour room?(0 - YES; 1 - NO; 36 - Sometime)			
c.	If labour room is present. but deliveries are not being conducted there, then what are the reasons for the same?			
c.i.	Non-availability of doctors / staff(0 - yes & 1 - No)			
c.ii.	Seepage in the labour room(0 - yes & 1 - No)			
c.iii.	No power supply in the labour room(0 - yes & 1 - No)			
4.21.	X-ray room with dark room facility (0 - yes & 1 - No)			
4.22.	Laboratory:			
a.	Laboratory (0 - yes & 1 - No)			
b.	Are adequate equipment and chemicals available? (0 - yes & 1 - No)			
c.	Is laboratory maintained in orderly manner? (0 - yes & 1 - No)			
4.23.	Cold Chain	Available?	In working condition?	
a.	Walk-in coolers (0 - yes & 1 - No)			
b.	Walk-in freezers available (0 - yes & 1 - No)			
c.	Icelined freezers (0 - yes & 1 - No)			
d.	Deep freezers (0 - yes & 1 - No)			
e.	Refrigerators (0 - yes & 1 - No)			
4.24.	Blood Storage Unit			
a.	Blood Storage Unit available(0 - yes & 1 - No)			
b.	Is the CHC having linkage with district blood bank? (0 - yes & 1 - No)			
c.	Is regular blood supply available? (0 - yes & 1 - No)			
4.25.	Ancillary Rooms - Nurses rest room (0 - yes & 1 - No)			
4.26.	Water supply			
a.	Source of water (16 - Piped; 17 - Bore well/hand pump/tube well; 18 - Well)			
b.	Whether overhead tank and pump exist (0 - yes & 1 - No)			
c.	If overhead tank exist, whether its capacity sufficient? (0 - yes & 1 - No)			
d.	If pump exist, whether it is in working condition? (0 - yes & 1 - No)			
4.27.	Sewerage			
a.	Type of sewerage system (19-Soak Pit ; 20 - Connection to Municipal Sewerage)			
4.28.	Waste disposal			
a.	Is there an incinerator? (0 - yes & 1 - No)			
b.	If yes, type (21 - Electric; 22 - Others)			
4.29.	Electricity			
a.	Is there electric line in all parts of the hospital? (23 - In all Parts; 24 - In some Parts; 25 - None)			

b.	Regular Power Supply (26 - Continuous Power Supply; 27 - Occasional power failure; 28 - Power cuts in summer only; 29 - Regular power cuts; 30 - No power supply)			
c.	Stand by facility (generator) available (0 - yes & 1 - No)			
4.30.	Laundry facilities:			
a.	Laundry facility available(0 - yes & 1 - No)			
b.	If no, is it outsourced?(0 - yes & 1 - No)			
4.31.	Communication facilities			
a.	Telephone (0 - yes & 1 - No)			
b.	Number of different telephone lines available			
c.	Personal Computer (0 - yes & 1 - No)			
d.	NIC Terminal (0 - yes & 1 - No)			
e.	E.Mail (0 - yes & 1 - No)			
f.	Is CHC accessible by			
i.	Rail (0 - yes & 1 - No)			
ii.	All whether road (0 - yes & 1 - No)			
4.32.	Vehicles	Number of Vehicles		
a.	If running	Sanctioned	Available	On road
a.i.	Ambulance			
a.ii.	Jeep			
a.iii.	Car			
b.	If vehicle is not running	Reason		
b.i.	Ambulance(56-Driver not available; 57-Money for POL not available; 58-Money for repairs not available)			
b.ii.	Jeep(56-Driver not available; 57-Money for POL not available; 58-Money for repairs not available)			
b.iii.	Car(56-Driver not available; 57-Money for POL not available; 58-Money for repairs not available)			
		Current Availability at CHC	If available, area in Sq. mts.)	Remarks / Suggestions / Identified Gaps
4.33.	Office room (0 - yes & 1 - No)			
4.34.	Store room (0 - yes & 1 - No)			
4.35.	Kitchen (0 - yes & 1 - No)			
4.36.	Diet:			
a.	Diet provided by hospital (0 - yes & 1 - No)			
4.37.	Residential facility for the staff with living condition			
a.	General Surgeon(0 - yes & 1 - No)			
b.	Physician(0 - yes & 1 - No)			
c.	Obstetrician / Gynaecologist(0 - yes & 1 - No)			
d.	Paediatrics(0 - yes & 1 - No)			
e.	Anaesthetist(0 - yes & 1 - No)			
f.	General Duty Medical Officer(0 - yes & 1 - No)			
g.	Public Health Programme Manager (0 - yes & 1 - No)			
h.	Eye Surgeon(0 - yes & 1 - No)			
i.	Public Health Nurse(0 - yes & 1 - No)			
j.	ANM(0 - yes & 1 - No)			
k.	Staff Nurse(0 - yes & 1 - No)			
l.	Nurse/Midwife(0 - yes & 1 - No)			
m.	Dresser(0 - yes & 1 - No)			
n.	Pharmacist / compounder(0 - yes & 1 - No)			
o.	Lab. Technician(0 - yes & 1 - No)			

p.	Radiographer(0 - yes & 1 - No)			
q.	Ophthalmic Assistant(0 - yes & 1 - No)			
r.	Ward boys / nursing orderly(0 - yes & 1 - No)			
s.	Sweepers(0 - yes & 1 - No)			
t.	Chowkidar(0 - yes & 1 - No)			
u.	OPD Attendant(0 - yes & 1 - No)			
v.	Statistical Assistant / Data entry operator(0 - yes & 1 - No)			
w.	OT Attendant(0 - yes & 1 - No)			
x.	Ambulance driver(0 - yes & 1 - No)			
y.	Registration Clerk(0 - yes & 1 - No)			
4.38.	Accommodation facility for families of admitted patients			
a.	Facility for stay available (0 - yes & 1 - No)			
b.	Attached toilet available (0 - yes & 1 - No)			
c.	Cooking facility available (0 - yes & 1 - No)			
4.39.				
a.	Is the CHC open for outpatient services for the stipulated OPD time? (42 - Yes,on all days excepting designated holidays; 43 - No,it always closes before time; 44 - Only on some days it functions for the stipulated time)			
4.40	In cases where a patient needs to be admitted for inpatient care, is he/she admitted? (45 - Yes,patients who can be managed at CHC are always admitted; 47 - Some deserving patients are not admitted but are referred to other facilities; 46 - Patients usually refused admission)			
4.41.	Does the CHC provide treatment to emergency patients /victims of accident medical emergencies etc) at any time of the day/ night? (48 - Emergency patients are given treatment. Where necessary, they are referred higher level Govt. hospitals; 49 - Emergency patients are often not treated, referred to a public health care facility; 50 - Emergency patients are often not treated, referred to a private health care facility;)			
4.42.	If referred to a higher-level health care facility, how is the patient taken there? (51 - Free transport by hospital ambulance; 52 - By hospital ambulance , but fuel & other charges have to be made by the pateint; 53 - Private/personal conveyance;)			
4.43.	Behavioral Aspects			
a.i.	How is the behaviour of the CHC staff with the patient (39 - Courteous; 40 - Casual/Indifferent; 41 - Insulting/derogatory)			
b.	Is there corruption in terms of charging extra money for any of the service provided? (0 - yes & 1 - No)			
c.	Is a receipt always given for the money charged at the CHC? (0 - yes & 1 - No)			

d.	Is there any incidence of any sexual advances, oral or physical abuse, sexual harassment by the doctors or any other paramedical? (0 - yes & 1 - No)			
e.	Are woman patients interviewed in an environment that ensures privacy and dignity? (0 - yes & 1 - No)			
f.	Are examinations on woman patients conducted in presence of a woman attendant, and procedures conducted under conditions that ensure privacy? (0 - yes & 1 - No)			
g.	Do patients with chronic illnesses receive adequate care and drugs for the entire duration? (0 - yes & 1 - No)			
h.	If the health centre is unequipped to provide the services needed, are patients transferred immediately without delay, with all the relevant papers, to a site where the desired service is available? (0 - yes & 1 - No)			
i.	Is there a publicly displayed mechanism, whereby a complaint/grievance can be registered? (0 - yes & 1 - No)			

Equipment Drug & Furniture

6	Are Equipment Available As per the prescribed list (31 - Available & 32 - Partially Available & 33 - Not Available)			
7	Are Drugs Available As per the prescribed list (31 - Available & 32 - Partially Available & 33 - Not Available)			
8	Are Furniture Available As per the prescribed list (31 - Available & 32 - Partially Available & 33 - Not Available)			
9.	Whether two month supply of essential drugs available? (31 - Available & 32 - Partially Available & 33 - Not Available)			
10.	Whether two month supply of essential vaccines (31 - Available & 32 - Partially Available & 33 - Not Available)			
11.	Whether two month supply of essential contraceptives (31 - Available & 32 - Partially Available & 33 - Not Available)			

8. Quality Control

S.No.	Particular	Whether functional / available as per norms			Remarks
8.1.	Citizen's charter (0 - yes & 1 - No)				
8.2.	Constitution of Rogi Kalyan Samiti (0 - yes & 1 - No)				
8.3.	Internal monitoring (Social audit through Panchayati Raj Institution / Rogi Kalyan Samitis, medical audit, technical audit, economic audit, disaster preparedness audit etc. (0 - yes & 1 - No)				
8.4.	External monitoring (Gradation by PRI (Zila Parishad)/ Rogi Kalyan Samitis (0 - yes & 1 - No)				
8.5.	Availability of Standard Operating Procedures (SOP) / Standard Treatment Protocols (STP)/ Guidelines (0 - yes & 1 - No)				