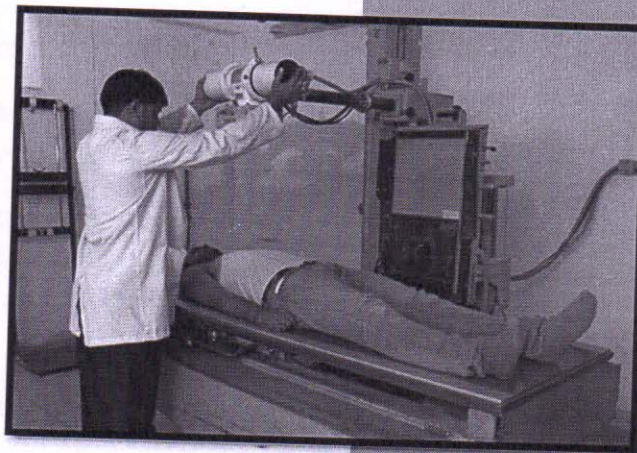


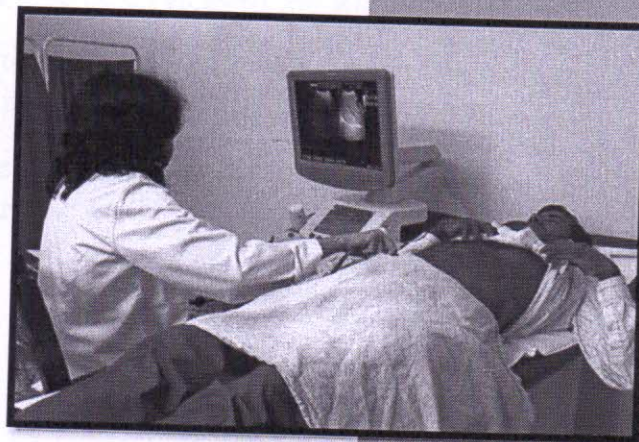


# Standard Operating Procedures for District Women Hospitals- Uttar Pradesh

## SOP-9 Radiology



X-Ray



USG

Quality Assurance Team

## Objectives of Radiology

- ❖ Radiology services comply with all national standards and laws.
- ❖ Radiology services are provided to meet the needs of the patients.
- ❖ Radiology services are available 24 hours a day, 365 days in a year for all emergency investigations.
- ❖ Radiology services follow a comprehensive radiation safety program and this is incorporated into the Hospital safety program.
- ❖ Radiology services follow standard procedures for identifying and investigating patients.
- ❖ Radiology personnel are qualified and experienced as per the scope of services of the Radiology services.
- ❖ All tests done by the Radiology department are reported within time frames established in the Radiology SOP.
- ❖ Develop, implement and maintain a quality control program.

Name of facility	Standard Operating Procedure
Radiology	SOP/NQAS/ RAD - 1.0

## SOP 9: Radiology Department

### 1. Purpose:

To provide guideline instructions for the Radiology Workflow Processes with the aims that

- ❖ Needs and expectations of customers are established,
- ❖ Customer satisfaction is enhanced on continual basis, and
- ❖ Feedback loop is established for continuous improvements.

### 2. Scope:

It covers all patient care areas of hospital.

### 3. Responsibility:

Radiology Consultant / Technician

### 4. Procedures:

S.N.	Activity	Responsibility	Reference Document / Record
	<p><b>Out Patient Imaging Procedures:</b></p> <ul style="list-style-type: none"> <li>• OPD consultant writes up patient for investigations in prescription or patient file.</li> <li>• Radiology requisition form is filled.</li> <li>• Patient is directed to the Radiology department.</li> <li>• Requisition form is checked in the radiology department.</li> <li>• Patient is given a wait number for that particular imaging procedure.</li> <li>• Patient is directed to the appropriate imaging area.</li> <li>• Patient's wait number and name is called</li> </ul>	<p>Consultant / Physician / OPD nurse / Technician/ OPD attendant or assistant / Radiology Consultant</p>	

Prepared by : Department In-charge	Approved by : Name :	Issue Date	Version No. : 1.0
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